

## Furniture

Furniture issued by the government and in serviceable condition must be turned into DLA in Norfolk, VA.

Damaged furniture can be recycled but metal, wood, and plastic must be separated from any other materials before it is turned into the scrap yard.

**DO NOT place in dumpster!**

## Batteries

Lead acid-batteries should not be placed in dumpsters or containers. They can be recycled at facilities or stores that sell them (i.e. auto parts store; Battery Plus at 3412 W. Mercury in Hampton). Alkaline batteries can be disposed of as regular trash. Lithium, nickel-cadmium, and mercury batteries are to be treated as *universal waste*. Separate them into different containers and place a Universal Waste label on the container (obtained through the 633 CES). These can also be recycled at Battery Plus.

## Fire Extinguishers

Take expired fire extinguishers to the Virginia Industries for the Blind Store (Bldg 330). Recertified extinguishers can be purchased here.



<b>Material</b>	<b>Where does it go?</b>
<b>Paper Products</b>	
Office White Paper	Specified "White Paper" bin
Colored Paper, Mag's, Newspaper, etc.	Specified "commingles" bin
Cardboard	Specified cardboard only container
<b>Wood</b>	
Pallets	Scrap Yard
<b>Furniture</b>	
Serviceable/Old Furniture	DLA in Norfolk, VA POC: 445-2412/2398
Damaged Furniture	Specified roll-off bins; POC: Contract Services 764-1419
<b>Liquids</b>	
Oil and Antifreeze	Hobby Shop/auto shop
<b>Batteries</b>	
Lead-Acid	Battery Plus/auto parts store
Lithium, Nickel cadmium, mercury	Collect as Universal Waste in separate containers; Label info: 764-1133/1130 Schedule Pick Up: 225-5808
<b>E-Waste</b>	
Electronics (TVs, computers, cords, etc)	1) 633 CS: 764-7936 2) DLA: 445-2412/2398
<b>Other</b>	
<b>#1 and #2</b> Plastics	Specified "commingles" bin
Bulbs	Collect as Universal Waste; Label info: 764-1133/1130 Schedule Pick Up: 225-5808
Glass (green, brown, or clear)	Specified "commingles" bin
Plastic shopping Bags	Inside Commissary
Fire Extinguishers	VA Industries for the Blind

*JBLE-Langley*

*633 CES*



## *Recycling Program*

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*"JBLE-Langley supports a strong pollution prevention program which emphasizes the importance of source reduction, reuse, and recycling."*

## Recycling Program Overview

In order to promote pollution prevention, JBLE-Langley utilizes a program that incorporates reuse, reduction, recycling, energy recovery (incineration), and land filling.

Recycling is a program encouraged base wide with a specific area at each facility meant as a collection area for most recyclables. Other facilities such as the scrap yard and Defense Logistics Agency- Disposition Services (DLA) are available to aid in the recycling of materials that cannot be put into the collection bins. If you need to dispose of an item not mentioned in this brochure, please contact the QRP Manager for assistance.



## Commingled Materials

Materials such as **newspapers, colored paper, magazines, #1 and #2 plastics, cans and glass (clear, brown, and green)** should be placed into the same container. A bin for these mixed items is located in the facility's recycling area.

### White Office Paper

**Specific containers for white office paper only** are placed in each facility's recycling areas. Shredded office paper must be put in a clear plastic bag and tied. Loose sheets of paper are also allowed in the bin.

### Cardboard

Cardboard has its own separate beige bins. Breakdown the boxes before placing them in the bin and **do not place cardboard contaminated with food** (i.e. pizza boxes) in the container.

### Ink Cartridges

**1-3** toner cartridges are to be placed in a **clear plastic bag**, tied off, and placed next to (not inside) the white office paper bin. **Quantities larger than 3** should be taken to the scrap yard.

### Plastic Shopping Bags

Recycling bins are located inside the Commissary at the entrance and exit. **DO NOT place in commingled bin.**

### Oil & Antifreeze

Motor oil and antifreeze must be taken to the Hobby Shop or an auto shop in order to be disposed of and recycled.

## Metal

All types of metal are accepted for recycling at the scrap yard located behind Bldg 331 (M, W, F 1300-1500). Any liquids such as oils or refrigerants and other material such as plastic must be removed prior to turning in.

### Pallets/Wood

Serviceable or broken pallets should be taken to the scrap yard to be recycled. **DO NOT place by solid waste dumpster. Abandoned pallets will not be collected.**

### E-Waste

Contact 633 CS Asset Management to verify items are clear for disposal. Then, contact DLA to dispose of all governmental electronics. **DO NOT place any electronics in solid waste dumpsters or recycling bins.** If the screens to these devices are broken, contact your Facility Manager for proper procedures to dispose of hazardous waste. Non-governmental appliances in good working condition may be donated to organizations such as Goodwill or the Salvation Army.

### C & D Debris

These are materials resulting from construction and demolition including: wood, drywall, plastics, roofing, rubble, brick and glass. The contractors are responsible for the management and removal of these materials. Non-recyclable materials will be disposed of at the Bethel Sanitary Landfill.