



# LANGLEY TAX CENTER

**OPEN 30 JAN – 13 APR 18**

LOCATION: Education Center, Bldg 1027 Rm 137 (450 Weyland Rd, Langley AFB, VA)

HOURS: MONDAY-THURSDAY (0800-1200)

CALL: 757-367-9195

## **ASSISTANCE AVAILABLE:**

- COMPUTER KIOSKS WILL BE AVAILABLE TO COME AND USE MILITARY ONESOURCE TO PREPARE YOUR OWN TAXES.
- LIMITED IN-PERSON TAX PREPARATION (IRS VITA Program) **BY APPOINTMENT ONLY.**

## **PLEASE NOTE THE FOLLOWING IRS VITA PROGRAM LIMITATIONS:**

- Tax returns may not be prepared for clients with small businesses.
- Tax returns may not be prepared for clients with rental property.
- In regard to investments, if the client is not using a brokerage house, we are limited to ten transactions.
- Married filing a joint return requires both spouses at the appointment.
- The IRS VITA Program is limited to single clients with gross income not exceeding \$100,000, or married couples with combined gross income not exceeding \$150,000.

## **DOCUMENTS YOU MAY NEED TO PREPARE YOUR TAXES:**

Social security cards for all persons listed on your return; Military/Government issued ID Card; All W2, 1099 (DIV, T, INT, R) and 1098 Forms; Last year's income tax return (federal and state); Date of birth for all persons listed on your return; Child care providers social security number or EIN and address; Itemized deductions (real estate and personal property, taxes paid, charitable donations, medical and dental expenses); Home rental income and expenses plus depreciation forms; Stock or funds sales on 1099B; Estimated taxes paid for the filing year; For direct deposit purposes—voided or saving deposit form; IRA contributions/distributions (Traditional/Roth); Student loan payments; College tuition expenses; Alimony payments and social security number of recipient; and Power of attorney (if applicable)

**INFORMATION REGARDING ALTERNATIVE VITA SITES AVAILABLE UPON REQUEST**