

EAP and Performance Indicators

Installation Supplement – Eustis

The following supplemental content describes how JBLE-Eustis intends to implement this procedure.

PURPOSE

The purpose of this procedure is to establish the Environmental Vision, objectives, targets and tasks to meet JBLE-Eustis mission objectives:

- Develop environmental objectives and targets, at relevant functions and levels within JBLE-Eustis. Targets are assigned to each objective and establish measurable performance criteria used to evaluate whether or not JBLE-Eustis is achieving its objectives.
- Develop programs for achieving these objectives and targets based on Mission Goals, objectives and Environmental Risk reduction.
- Document objectives and targets within the Environmental Action Plan (EAP). Objectives and targets are fluid and may change during the cycle based upon new information, new technology or research demonstrated additional ways to go.

NOTE: U.S. Army and other tenant organization often have difficulty accessing eDASH for environmental information or procedures. The 733d CED/CEIE has developed Environmental Management Procedures (EMPs), specific to JBLE-Eustis, to assist action officers with maintaining environmental compliance and for those who cannot access eDASH, the EMPs can be found on the JBLE-Eustis Environmental public website at: <http://www.jble.af.mil/Units/Army/Eustis-Enviromental/EMPs>.

DEFINITIONS

- *Objectives* are general goals that are measurable, where practicable, and consistent with the Environmental Commitment Statement, including the commitments to prevention of pollution, to compliance with applicable legal requirements and with other requirements to meeting the mission needs, and to ensure continual improvement. An objective may have one or more targets associated with it.
- *Targets* are components or steps of the objective that when summed together represent the whole of the objective. They are more detailed than objectives and identify specific actions that are associated with a time schedule and completion date. Targets are measurable in terms of environmental benefits. Targets can be broken into specific tasks.
- *Environmental Action Plans (EAPs)* are prepared utilizing the EAP tool on eDASH. All Visions, Objectives, Targets and Tasks shall be Specific, Measureable (if possible), Achievable, Realistic, and Timely (SMART). EAPs must address a high priority environmental aspect or continually improve an EMS element in order to meet DoDI 4715.17 expectations for an EMS or Compliance Management Plan to address activities with significant impact on the environment.

Determination of Aspects for Objectives and Targets

Objectives and targets are established and/or reviewed at least annually in coordination with the installation CFT, UECs/AECs, and Environmental Program Managers following the annual aspect inventory evaluation. As part of the management review, the ESOH Council reviews objectives and targets to ensure they remain relevant, achievable and appropriate to any changing operational or environmental conditions at the installation.

Development of EAP(s):

- Determine significant aspects and identify areas of concern
- Establish a program, assign responsibility, and define a schedule for achieving objectives
- Develop potential EAPs (objective, targets and tasks) to either "Maintain", "Study" or "Improve" Significant Aspects

(NOTE: EAPs are created and documented using the EAP Tool. Draft EAPs will be categorized as "Not Started" until approved for implementation by the CFT and ESOHC.)

Maintenance of EAP(s):

At a minimum of semi-annually, the appropriate POC will update assigned objectives, targets and tasks. The Environmental Program Managers and Stakeholders will develop schedules to enhance each aspect and reduce risk if possible.

During the last quarterly EMS-CFT for the FY, a review of the status (progress) of each objective and target of the EAP will be performed. If determined unable to meet an objective or target, it should be pushed forward or put on hold, based on the inability to meet the objective or target.

Proposed EAP:

Any proposed EAP(s) will be reviewed and recommended at the EMS-CFT and approved at the following ESOHC.

Close out of EAP:

A review of the progress of the EAP will be performed during the last EMS-CFT meeting for the current FY. If agreed upon, the EAP will be closed out by ESOHC during the last meeting of the FY.

The installation maintains EAPs in eDASH using the EAP Tool.

Updated 3/3/2020 by Ms. Joanna G. Bateman