

EAP and Performance Indicators

Installation Supplement – Eustis

Overview:

Joint Base Langley Eustis (JBLE)-Eustis adopts the Air Force (AF) Environmental Management System (EMS) Playbook procedure for this element. The following supplemental content describes how the installation intends to implement this procedure.

Purpose:

The purpose of this procedure is to establish environmental vision, objectives, targets and tasks to meet JBLE-Eustis mission objectives:

- Develop environmental objectives and targets, at relevant functions and levels within JBLE-Eustis. Targets are assigned to each objective and measurable performance criteria are established to evaluate whether or not JBLE-Eustis is achieving its objectives.
- Develop programs for achieving these objectives and targets based on mission goals, objectives and environmental risk reduction.
- Document objectives and targets documented within each Environmental Action Plan (EAP). Note, objective and targets are fluid and may change during the cycle based upon new information, new technology or research demonstrated additional ways to go.

NOTE: US Army and other tenant organizations often have difficulty accessing eDASH for environmental information or procedures. The 733d Civil Engineer Squadron/Environmental Element (CES/CEIE) has developed Environmental Management Procedures (EMPs) specific to JBLE-Eustis to assist action officers with maintaining environmental compliance and for those who cannot access eDASH, the EMPs can be found on the JBLE-Eustis public website at: <http://www.jble.af.mil/Units/Army/Eustis-Environmental/EMPs>.

Definitions:

Objectives – general goals that are measurable, where practicable, and consistent with the Environmental Commitment Statement, including the commitments to

prevent pollution, to compliance with applicable legal requirements and with other requirements to meeting the mission needs, and to ensure continual improvement. An objective may have one or more targets associated with it.

Targets – components or steps of the objective that when summed together represent the whole of the objective. They are more detailed than objectives and identify specific actions that are associated with a time schedule and completion date. Targets are measurable in terms of environmental benefits. Targets can be broken into specific tasks.

Environmental Action Plans (EAPs) – documents prepared utilizing the [EAP tool](#) on eDASH.

All visions, objectives, targets and tasks shall be Specific, Measurable (if possible), Achievable, Realistic, and Timely (SMART). EAPs must address a high priority environmental aspect or continually improve an EMS element in order to meet DoDI 4715.17, Environmental Management Systems, expectations for an EMS or Compliance Management Plan to address activities with significant impact on the environment.

Determination of Aspects for Objectives and Targets:

Objectives and targets are established and/or reviewed at least annually in coordination with the EMS-Cross Functional Team (CFT) and Unit Environmental Coordinators (UCES) following the annual aspect inventory evaluation. The ESOH Council will also review objectives and targets annually to ensure they remain relevant, achievable and appropriate to any changing operational or environmental conditions at the installation.

Development of EAP(s):

EAPs are developed first by determining the significant aspects and identify areas of concern. Then a program will be established, responsibility will be assigned and a schedule for achieving objectives will be defined. Potential EAPs (objectives, targets and tasks) will be developed to either "Maintain", "Study" or "Improve" Significant Aspects.

Maintenance of EAP(s):

The appropriate Environmental Program Manager (EPM) will update assigned objectives, targets and tasks as necessary. The EPMs and associated stakeholders will develop schedules to enhance each aspect and reduce risk if possible.

EAPs will be reviewed by the EMS-CFT at least once per fiscal year, however, may be reviewed on a more frequent base if there are major changes to be made or if objective, targets and goals require a more frequent schedule of monitoring. EAPs will be reviewed by the ESOHC at least once per fiscal year.

EAP	Review Dates	
	EMS-CFT	ESOHC
Cultural Resources	26 Jan 21, 22 Jul 21, 27 Jan 22, & 14 Jul 22	8 Feb 21, 20 Sep 21, 23 Feb 22 & 22 Aug 22
Energy Management	22 Jul 21 & 14 Jul 22	20 Sep 21; reviewed 22 Aug 22 & closed

Proposed EAP(s):

Any proposed EAP(s) will be reviewed and recommended at the EMS-CFT and approved at the following ESOHC.

Close out of EAP:

If an EAP is to be closed, the EMS-CFT and ESOHC must agree upon its closure. These changes will be briefed as necessary.

* Updated 22 Nov 22 by Ms. Joanna G. Bateman, EMS Coordinator