

LEGAL AND OTHER REQUIREMENTS

Installation Supplement – Eustis

Overview:

Joint Base Langley Eustis (JBLE)-Eustis adopts the Air Force (AF) Environmental Management System (EMS) Playbook procedure for this element. The following supplemental content describes how the installation intends to implement this procedure.

Purpose:

The purpose of this procedure is to ensure that appropriate personnel maintain knowledge of legal and other requirements that are applicable to the environmental aspects of activities, products, and services (here activities) throughout JBLE-Eustis. Knowledge of legal and other requirements is used to determine the significance of aspects, to apply controls to activities, and to set objectives and targets for significant aspects at JBLE-Eustis.

Background:

Identifying and having access to legal and other requirements that impact the environmental aspects of JBLE-Eustis is important to maintaining compliance. Existing regulatory requirements are defined in Federal, state, and local regulations, and are also addressed in various installation environmental permits. Other environmental requirements to which the installation subscribes include Executive Orders, DOD Directives, and Air Force Instructions. When new or revised rules, regulations, instructions, and policies are promulgated, JBLE-Eustis revises the Environmental Management System (EMS) to reflect the applicable standard.

Definitions:

- *Applicable Legal Requirements* – Legal requirements promulgated and enforced by federal, state or local government authorities that apply to the organization's activities and services
- *Other Applicable Requirements* – Other requirements to which the organization subscribes, such as DoD and Air Force requirements, JBLE-Eustis requirements, and any other requirement that apply to the JBLE-Eustis activities and services

Procedure:

1. Access to Applicable Requirements – JBLE-Eustis maintains access to environmental rules, regulations and requirements through a variety of means, including:

- applicable permits
- environmental staff and contractor/consultant expertise
- access to electronic and hard copy federal, state and local regulatory program requirements

2. Identification, Tracking and Communication of Applicable Requirements

2.1 JBLE-Eustis will refer to the Air Force Legal Operations Agency's (AFLOA) listing of legal and other requirements, which is maintained by the Air Force Civil Engineering Center (AFCEC) in coordination with AFLOA. The EMS Management Representative (EMS Coordinator), Environmental Element Chief and Environmental Program Managers coordinate with base legal support personnel the identification and evaluation of applicable legal and other requirements. The EMS Coordinator ensures that DoD and USAF EMS requirements are considered during this process. External resources (e.g., ACC resources, contractors/consultants, base legal support personnel, etc.) may be called upon, as necessary, to assist in evaluating and responding to applicable legal, company and other requirements.

2.2 The applicability of legal and other requirements and associated tasks (e.g., monitoring events, reports, inspections, etc.) are managed and communicated by responsible Environmental Program Managers. Legal requirements are summarized in the JBLE-Eustis Environmental Management Plans.

2.3 The EMS Coordinator, with the support of other environmental program managers, ensures that new and emerging requirements are identified on a timely basis and incorporated into the management system.

2.4 Where pertinent, program managers will incorporate the requirements into new contract specifications, or will modify the specifications on existing contracts. JBLE-Eustis has developed the Environmental Management Procedure (EMP) 4.4.6.16 – Contracting – Environmental Special Conditions, which provides environmental standards and compliance actions that should be included in all projects for work performed on the installation. This document is reviewed and

updated by the CEIE Environmental Program Managers annually. The Environmental Special Conditions EMP can be found under the [Resources Tab](#) or under the 733 CES/CEIE EMP library or [here](#) and was last updated on 8 Jul 22.

JBLE-Eustis Permits:

Water Program

- General Industrial Stormwater Permit, Virginia Pollution Discharge Elimination System (VA0025216); expires 31 Aug 27
- Municipal Separate Storm Sewer System (MS4) Permit (VAR040035); expires 30 Jun 23
- Wastewater Permit, Hampton Roads Sanitation District (0505-3); expires 30 Sep 25
- Groundwater Withdrawal Permit (GW0055100) (*NOTE: CES/CEO now has permit and reporting responsibilities.)

Air Permit:

- Stationary Source Permit to Operate (State Operating Permit) (60333)

Hazardous Waste:

- Hazardous Waste Environmental Protection Agency (EPA) ID# VA8213720321

Note: Temporary permits, such as wetland and construction permits, may also be issued to JBLE-Eustis for a specific project or time period. Environmental Program Managers will have these permits on file.

Associated Resources:

- Associated permits and plans
- Regional, Federal, State, local, and installation requirements
- Communication records

* Reviewed and updated 22 Nov 22 by Joanna G. Bateman, EMS Coordinator