

# Frequently Asked Questions (FAQs)

JBLE website: <http://www.jble.af.mil/library/hurricaneinformation/index.asp>

## 1. What is the Installation's Environmental Policy?

The JBLE mission requires daily operations in the land, sea, and air environments. JBLE is committed to performing duties to meet mission requirements in a manner that prevents pollution, protects the environment, and conserves natural resources. This commitment is documented in a formal Environmental Policy Statement using the C.L.E.A.N approach:

**Comply** - We will comply with all environmental regulations and all other requirements while reducing compliance costs and liabilities.

**Limit impact** - We will prevent pollution and minimize waste while cleaning up past sites of environmental concern and making efforts to achieve Chesapeake Bay conservation.

**Execute plans** - We will identify and attain energy, environment, safety and occupational health objectives and targets through planning that is Specific, Measurable, Achievable, Realistic and Timely (SMART).

**Achieve improvements** - We will continuously improve our programs and processes through the use of effective management and planning.

**Notify** - We will communicate our environmental commitments and performance to all levels of our organization and local community.

Everyone should know the Environmental Policy and it should be posted in locations where it can be read by all.

## 2. What does EMS mean?

JBLE-E uses the International Organization for Standardization (ISO), Environmental Management System (EMS), known as ISO 14001, to manage its environmental program. EMS is a mission-focused system to manage all aspects of the environmental program: compliance, prevention, conservation, and restoration. The ISO 14001 standard uses the Plan-Do-Check-Act management methodology.

## 3. How is the Environmental Management System (EMS) implemented?

JBLE-E codifies all base environmental requirements and management procedures in JBLE Instruction 32-101, Environmental Management, (JBLE I 32-101) and associated Environmental Management Procedures (EMPs).

The Policies, Roles, and Responsibilities that all Activities on JBLE-Eustis must follow is articulated in JBLE I 32-101. Leadership (Military, Civilian, Contractors) from top to bottom should read and become familiar with this Instruction.

Environmental Management Procedures (EMPs) provide the who, what, when, where, and how to manage the environmental program. Think of EMPs as mini SOPs.

JBLE I 32-101 and the EMPs can be obtained at the ESOHTN website:

<https://esohtn.com>. JBLE I 32-101 is on the JBLE website

(<http://www.jble.af.mil/library/hurricaneinformation/index.asp>) for your convenience.

#### **4. How do I log-in to the ESOHTN website?**

ESOHTN website: [www.esohtn.com](http://www.esohtn.com). Instructions for logging-in to the site are found in EMP 4.4.2 Tab 5, ESOHTN Log-in & Training Procedures, and is on the JBLE website (<http://www.jble.af.mil/library/hurricaneinformation/index.asp>) for your convenience.

#### **5. Does JBLE I 32-101, Environmental Management apply to my Organization?**

JBLE I 32-101 applies to ALL Activities.

An Activity is defined as: “An Active Army or Air Force, National Guard or Reserve command or subcommand; 733d Mission Support Group Divisions/Squadrons; tenants (Department of Defense (DOD) or Non-DOD); contractors and subcontractors; Government-Owned -Contractor-Operated facilities (GOCO); Corps of Engineers (COE) Office, Defense Logistics Agency; lessees (Army and Air Force Exchange Service [AAFES]; Defense Commissary Agency [DECA]; etc.); or any other organization.”

#### **6. How do I learn more?**

All Activity personnel must take either the Basic Environmental Management Awareness (BEMA) or Leadership Environmental Management Awareness and Competency (LEMAC) training IAW EMP 4.4.2, Environmental Awareness & Competency Training.

BEMA/LEMAC training must be taken within 30 days of arrival on Base and annually thereafter.

BEMA is for military E4s and below; civilians in non-managerial or non-supervisory positions; and appropriate contractor positions.

LEMAC is for military E5s and higher; civilians in managerial or supervisory positions; and appropriate contractor positions.

The BEMA/LEMAC courses are provided online through the ESOHTN website ([www.esohtn.com](http://www.esohtn.com)) and take approximately an hour to complete.

**7. Is there someone I can contact in my Organization for help?**

All Activities must have primary and alternate Activity Environmental Coordinator (AEC) IAW EMP 4.4.2, Environmental Awareness & Competency Training.

AECs are appointed down to Battalion/Squadron or separate Company/Detachment level for Military organizations and respective levels for civilian organization and contractors.

AECs are the single point of contact for their Activity and speak for their leadership.

**8. How does my Organization manage Hazardous Materials?**

All Hazardous Materials (HM) must be registered and approved by the HazMart IAW EMP 4.4.6.6, Hazardous Materials Management (HMM), before being brought onto the Installation.

HMs are any serviceable products that require a Safety Data Sheet (SDS), formerly MSDSs.

**9. All there special conditions for contracts?**

All contracts for products and services on JBLE- Eustis must contain appropriate environmental conditions IAW EMP 4.4.6.16, Contracting.

All contracts must include EMP 4.4.6.16 Tab 1, JBLE-Eustis Assessment Management Special Conditions and Affirmative Procurement, in the scope of work.

Activities and Contracting Officers must ensure this is done.

**10. What can I do to be a good Steward of the Environment?**

GREEN TIPS: Is a list of Best Management Practices (BMPs) that all individuals should implement to be a good environmental steward. These BMPs, most of which should be applied on and off Base by all of us.

GREEN TIPS fall into a number of categories that prevent pollution, conserve natural resources, protect cultural resources, and help restore and protect the environment while ensuring compliance.

GREEN TIPS is on this website

(<http://www.jble.af.mil/library/hurricaneinformation/index.asp>) for your convenience.