



# JBLEvents SUBMISSION FORM

*For publicizing on JBLE Calendar/Team Langley e-mail/Bulletins/Social Media*

Date of Request:



## POC CONTACT INFORMATION:

Rank/Name:

Organization:

E-mail:

Phone Number:



## EVENT INFORMATION:

Event Name:

Location:  
(Address)

Date:

Start Time:

Event  
Duration:

Event Repeats:

Frequency:  
(if repeats)

Description:

Medium: Facebook  
Twitter  
Instagram  
Team Langley base-wide e-mail  
JBLEvents Calendar  
Peninsula Warrior Bulletins



For more information, call the 633rd Air Base Wing Public Affairs office at (757) 764-5701 or (757) 878-4920, or e-mail [633ABW.PAedit@us.af.mil](mailto:633ABW.PAedit@us.af.mil) or [usaf.jble.633-abw.mbx.eustispa@mail.mil](mailto:usaf.jble.633-abw.mbx.eustispa@mail.mil). The Public Affairs office reserves the right to refuse publishing any event deemed inappropriate, offensive or otherwise not within the guidelines of publicly releasable information. Submission of this form does not guarantee the addition of an event to the JBLEvents calendar.