

# Requirement for Base Entry

## Fort Eustis Entry Control Point Hours:

- Main Gate, located on Fort Eustis Blvd, is operational 24/7 is open to for DoD ID card holders visitors, delivery trucks, and pedestrians.
- Gate 2, adjacent to Shellanbarger Rd, is for DoD ID card holders only and is operational Monday through Friday 5 a.m. to 9 p.m. Saturday and Sunday 5 a.m. to 7 p.m. and is closed on federal holidays.

## Vehicle Entry Requirements:

- Privately owned vehicles do not require on-base registration however, vehicle operators must:
- Maintain a current state driver's license
- Maintain a current state registration
- Maintain a current state safety inspection (if state required)
- Maintain proof of current insurance
- Military or GSA Vehicles:
- Personnel operating military vehicle or vehicles with government plates are subject to the same identification requirements as personnel operating privately owned vehicles

## Requirements for Base Entry:

- Personal Identification: IAW *Department of the Air Force Installation Access Control Program (DAFIACP)* and DTM 09-012, *Interim Policy Guidance for DoD Physical Access Control*, when personal identification is required by the current FPCON or special instructions, personnel age 16 and older, requesting access to the installation, must show a valid form of government (local, state or federal) issued photo identification.
- Personnel will be required to remove their ID from wallets, ID card holders, etc.
- All forms of ID used for entry **must** contain a valid expiration date, photo must appear to match the individual presenting it and show no signs of mutilation or alteration.
- All personnel attempting to enter the installation, and who are 16 years of age and over, must show a form valid form of identification: this applies to all personnel, both military and civilian.

## Valid Forms of Identification:

- Common Access Card (CAC)
- DD Form 2 (any series), *Armed Forces Identification Card*
- DD Form 1173, *United States Uniform Services Identification & Privilege Card*
- Delayed Enlistment Participation/Delayed Entry Program (DEP) Identification Card
- Optional Form 55, *U.S. Government Identification*
- Joint Base Langley-Eustis Contractor Pass (Automated Badge)

**NOTE:** Contractors cannot escort anyone onto the installation

- Army/Air Force Exchange Services (AAFES) Identification Card
- Defense Commissary Agency (DeCA) Identification Card

- Any local, state, or federal law enforcement credentials (i.e., CID; AFOSI; FBI; U.S. Marshal; Alcohol, Tobacco, and Firearms; Drug Enforcement Agency; Secret Service Credentials; NNPD, etc.) when the bearer is entering for official business.
- Extended Pass issued by 733 SFS with a valid photo identification card. Information on pass must be authenticated against information presented with valid photo identification

- Joint Task Force Civil Support badge during any declaration of installation closure or reporting of Mission essential support personnel only.
- Fort Eustis Special Event Pass
- U.S. Coast Guard Merchant Mariner Card
- General Stanford Elementary School Teachers who either possess a Fort Eustis Identification Card or an Extended Pass with a Newport News School Identification Card
- Gold Star Family Member ID Card
- Permanent resident card or Alien Registration Receipt Card (INS Form I-551).
  
- Foreign passport with a temporary (I-551) stamp or temporary (I-551) printed notation on a machine readable immigrant visa.
- Foreign passport with a current arrival-departure record (INS Form I-94) bearing the same names as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer.
- Expired, Mutilated, or Suspected Fraudulent Military Identification Cards will be confiscated

**Visitor Passes:**

- Extended passes will issued in the vehicle registration building (Bldg 2)
- Contract vehicles that will be entering the installation for an extended period of time can be issued a 5 day pass if there is no commercial decal/logo on the vehicle. All vehicles with a commercial decal/logo must be inspected every time they enter the installation
- No passes will be given to vehicles requiring an escort (i.e. tow trucks, fuel trucks).

**Criteria for Installation Access/Denial:**

- 100% of non-DoD personnel attempting to access the installation through either the visitor lanes or the truck inspection lanes will be vetted through VCIN/NCIC
- The following are the criteria for denial of access onto Joint Base Langley Eustis:

**ANY OF THE FOLLOWING CONVICTIONS:**

- Abduction, aiding and abetting a felon, assault with a deadly weapon, child pornography, violations of protective orders, impersonation, failure to register as a sex offender, stalking, murder, manslaughter, attempted murder, possession of WMD, terrorist threats against Govt / Govt buildings, aggravated sexual assault/rape, child molestation, espionage, sedition, treason, violence at international airports, conspiracy or attempt to commit previous listed.

**ANY OF THE FOLLOWING CONVICTIONS IN LAST 5 YEARS:**

- Threatening to bomb a Govt building, illegal sale/distro/importation/manufacture of explosives/weapons, arson, extortion, bribery, kidnapping/hostage-taking, sexual assault/battery, registered sexual offender, armed robbery, illegal possession or use of an explosive or weapon, distribution or intent to distribute a controlled substance, conspiracy or attempt to commit any of the above offenses, gang affiliation.
- Two or more felony convictions of any type regardless of timeframe
- Currently wanted with an outstanding warrant

**Hunter Access:**

- Hunters wishing to access Fort Eustis must possess a valid photo identification card (State or Federal), a Fort Eustis Hunting Permit, and a valid Fort Eustis weapons registration card (Check the weapons registration card against the weapons in the vehicle) on their person at all times
- Hunters must transport weapons cased (hard or soft), in plain view and unloaded.
- All ammunition must be stored separately and not with the weapon.

**Rental Vehicles:**

- Rental vehicles driven by DoD Identification card holders will be permitted on the installation through main flow
- All authorized non-DoD personnel will be issued a rental vehicle pass at the Vehicle Registration Building or inspection area, up to the length of the rental contract

**Motorcycles:**

- Motorcycles and motorcyclists are subject to the same pass and identification requirements as vehicles. Motorcyclists must abide by all VA motorcycle laws and wear the mandated safety clothing.

**Bicycle:**

- All bicyclists entering the installation must provide proper identification and must be wearing a helmet, light colored clothing and either reflective vest or belt at night. Additionally, a bicycle light is required during the hours of darkness.

**Commercial Vehicles:**

- All commercial vehicles and their contents will be inspected each time they enter the installation. Commercial vehicles include, but are not limited to: taxis, limousines, delivery cars/vans (such as pizza delivery or courier services), contractors’ pick-up trucks/vans, garbage trucks, cement mixers, tanker trucks, and cargo vehicles (U-Haul type trucks, moving vans, 18-wheelers).
- Vehicles which advertise home based businesses are considered commercial vehicles
- Commercial vehicles will be classified as small or large per the table below and must enter through the main gate ACP.

Small	Large
<ul style="list-style-type: none"> <li>• Taxis</li> <li>• Limousines</li> <li>• Pizza delivery</li> <li>• Courier cars/vans</li> <li>• Contractor pick-up trucks/vans</li> </ul>	<ul style="list-style-type: none"> <li>• Garbage trucks</li> <li>• Cement mixers</li> <li>• Tanker trucks</li> <li>• U-Haul type trucks</li> <li>• Moving Vans</li> <li>• 18-wheelers</li> </ul>

**Media Access:**

- Media organizations will be allowed on the installation with prior approval and coordination from the Public Affairs Office.
- Media organizations must contact the PAO to request access

**Pedestrian Traffic:**

- Persons walking onto Ft Eustis are required to provide the same credentials as personnel entering via vehicle
- Pedestrian traffic is allowed through the main gate only
- Pedestrian traffic is strictly prohibited through Gate 2

Questions can be directed to Security Forces Operations at 878-3647 or the law enforcement desk at 878-4555.