

EMERGENCY NOTIFICATION	BUILDING NUMBER: <input style="width: 150px; height: 20px;" type="text"/>
IF ENTRY IS REQUIRED INTO THIS BUILDING - NOTIFY:	
NAME: <input style="width: 100%; height: 40px;" type="text"/>	NAME <input style="width: 100%; height: 40px;" type="text"/>
HOME ADDRESS / UNIT: <input style="width: 100%; height: 40px;" type="text"/>	HOME ADDRESS / UNIT: <input style="width: 100%; height: 40px;" type="text"/>
DUTY TELEPHONE: <input style="width: 100%; height: 40px;" type="text"/>	DUTY TELEPHONE: <input style="width: 100%; height: 40px;" type="text"/>
HOME OR AFTER DUTY TELEPHONE: <input style="width: 100%; height: 40px;" type="text"/>	HOME OR AFTER DUTY TELEPHONE: <input style="width: 100%; height: 40px;" type="text"/>
EMERGENCY DIAL 911 IF CALLING FROM A CELL PHONE - LET 911 KNOW YOU ARE ON FORT EUSTIS	

PRIVACY ACT STATEMENT AUTHORITY: Title 5 U.S.C. 552a and 44 U.S.C. 310.

PURPOSE: Emergency Notification Poster is attached to the front door of buildings. The name, home address and telephone number is required in order to ensure persons can be contacted in case the building is left unlocked, is broken into or some type of situation that does not constitute breaking doors/windows.

ROUTINE USE: Emergency Notification Poster will be attached to the front door of the building. The home address and telephone number will be used to contact you in case of an emergency, i.e., doors and windows found unlocked, broken into, or some type of situation that does not constitute breaking doors/windows (i.e. Fire Alarm Trouble Notification).

DISCLOSURE AND EFFECT ON INDIVIDUAL: Disclosure of your home address and telephone number is voluntary/if not furnished, you cannot perform duties as building custodian or alternate custodian of property for which you are responsible. If the building custodian home address and telephone number is not provided on this form, the building custodian must provide and **keep updated information in the Ft Eustis Emergency Communications Center at (757) 878-1008.**

Individuals whose signatures appear below have read the foregoing and consent to the disclosure of personal information recorded thereon.

PRINTED NAME

SIGNATURE

