



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 633D AIR BASE WING  
JOINT BASE LANGLEY-EUSTIS VA

OCT - 7 2011

OFFICE OF THE COMMANDER

MEMORANDUM FOR 633 ABW/EO

SUBJECT: Points of Contact for Civilian Complaints of Sexual Harassment

1. In accordance with 10 U.S.C. § 1561., Pamela Gibson and Frank Dawson are hereby appointed as the points of contact to receive requests for Joint Base Langley-Eustis (JBLE) commander-directed inquiries involving civilian complaints of sexual harassment. Within 48 hours after initial contact with a civilian employee who complains of sexual harassment, a detailed description of the allegations will be provided to me, in writing.
2. This appointment is effective immediately and will remain in effect until withdrawn or superseded.
3. Direct any questions or concerns to Clinton Covert, JBLE 633 ABW Equal Opportunity Director.

A handwritten signature in blue ink, appearing to read "KORVIN D. AUCH".

KORVIN D. AUCH, Colonel, USAF  
Commander

cc: Pamela Gibson  
Frank Dawson  
633 ABW/JA  
633 FSS/FSMC  
633 FSS/FSMH  
733 FSD/FSMH