

## Environmental Management Procedure (EMP) 4.4.6.5

### Subject: Pollution Prevention (P2)

#### 1. Purpose and Policy:

- A. Purpose: This EMP establishes the procedures to implement policy for pollution prevention and methods to integrate pollution prevention into the functional framework of the installation. These approaches support environmental sustainability – maintaining operations and activities without harm to the environment.
- B. Policy: The Installation will actively pursue pollution prevention opportunities across the Installation. Pollution prevention efforts will target methods to reduce compliance costs and impacts, promote programs to reduce use of scarce resources (e.g. water, energy, and fuel), increase recycling and reuse, promote green building construction and renovation, integrate low impact development (LID) techniques and natural resource conservation into Installation planning, and develop procedures to increase purchase of green products from local sources.

#### 2. Document Control: This is a controlled document. Controlled documents are updated as required, reviewed at least annually, and re-dated if changed. Any documents to include blank forms appearing in paper form are not controlled and should be checked against the file version prior to use on the:

JBLE – Eustis Environmental website: <http://www.jble.af.mil/Units/Army/Eustis-Enviromental/>

#### 3. References:

- A. JBLE-I 32-101, Environmental Management
- B. EMP Dictionary

#### 4. Scope: This EMP applies to all Activities and personnel, including military, civilians, vendors, suppliers, and contractor personnel who enter JBLE-Eustis. The definition of an Activity can be found in JBLE I 32-101.

#### 5. Roles and Responsibilities:

##### A. The MSG Commander will:

- (1). Provide overall guidance and direction for the pollution prevention program.
- (2). Host the ESOHC as the management tool to implement pollution prevention and sustainability throughout the installation.
- (3). Champion a culture of conservation

##### B. Commanders/Directors/Leaders Activities:

- (1). Champion pollution prevention efforts and foster a culture of conservation.
- (2). Provide personnel resources to support the Activity's Energy & Natural Resources Conservation program.
- (3). Provide personnel resources to support the Activity's Recycling Program.

C. Chief, CED/CEIE:

- (1). Provide resources for the pollution prevention program.
- (2). Facilitate the activities of the Functional Team(s) to initiate pollution prevention, environmental program improvements, and sustainability advancements across the installation.

6. Procedures:

- A. The CED/CEIE, EMS Coordinator will develop in conjunction with installation program managers, baselines, performance goals, and annual progress for the following areas:
  - (1). Solid waste reduction
  - (2). Energy consumption
  - (3). Reduction in HM use
  - (4). Reduction in HW generation
  - (5). Pesticide use
  - (6). Air emissions
  - (7). Water consumption
  - (8). Recycling
- B. The CED/CEIE, EMS Coordinator will facilitate the activities of the EMS Functional Teams to initiate pollution prevention and sustainability advancements across the installation in accordance with EMP 4.3.3.
- C. The CED/CEIE EMS Coordinator will conduct Pollution Prevention Opportunity Assessments as required to identify and recommend changes and improvements to reduce environmental impacts of installation operations and training.
- D. The CED/CEIE, EMS Coordinator will submit request for pollution prevention funding annually in accordance with HQDAF guidance and procedures (e.g. ACES).
- E. The CED/CEIE, Hazardous Material Program Manager will track usage of hazardous materials to include EPCRA Section 313 chemicals, ozone depleting compounds (ODC), and Hazardous Air Pollutants (HAP). CED/CEIE will prepare the Toxic Release Inventory (TRI) and Tier II reports as required.
- F. The CED/CEIE, EMS Coordinator will, in coordination with the CED, foster pollution prevention and sustainability awareness and actions with emphasis on opportunities in design, new construction, renovation and demolition activities.
- G. The CED/CEIE, EMS Coordinator will, in coordination with the LRD, foster pollution prevention and sustainability awareness and actions with emphasis on hazardous material controls through authorized use lists (AUL), credit card restrictions, and adequate SOPs for maintenance and painting activities.
- H. The CED/CEIE, EMS Coordinator will, in coordination with the 633d Contracting Squadron and the Mission Installation Contracting Center (MICC), foster pollution prevention and sustainability awareness and actions with emphasis on procurement of material containing maximum recycled content and environmentally preferred products as required by the Affirmative Procurement Program and EMP 4.4.6.5.1.

- I. The CED/CEIE, EMS Coordinator will, in coordination with the 633d Contracting Squadron, the MICC and installation Mission Partners, foster pollution prevention and sustainability awareness and actions with emphasis on ensuring all applicable FAR clauses and Performance Work Statement clauses are inserted in contracts.
  
- J. The CED/CEIE, EMS Coordinator, will incorporate pollution prevention, environmental management systems, and sustainability awareness and principles in the following training courses:
  - (1). Basic, Leader, and Advanced Environmental Management Courses.
  
  - (2). Other courses directed by the MSG Commander.