

## Environmental Management Procedure (EMP) 4.4.6.12 Tab 4

**Subject:** Procedures for accreditation, training, and certification for personnel who perform Installation Pest Management Operations

1. Purpose: This EMP establishes the procedures for accreditation, training, and certification for personnel who perform Installation Pest Management Operations.
2. Document Control: This is a controlled document. Controlled documents are updated as required, reviewed at least annually, and re-dated if changed. Any documents to include blank forms appearing in paper form are not controlled and should be checked against the file version prior to use on the:

JBLE – Eustis Environmental website: <http://www.jble.af.mil/Units/Army/Eustis-Enviromental/>

3. References:
  - A. JBLE-I 32-101, Environmental Management
  - B. EMP Dictionary
  - C. EMP 4.4.6.12 Integrated Pest Management (IPM)
4. Scope: This EMP applies to all Activities and personnel, including military, civilians, vendors, suppliers, and contractor personnel who enter JBLE-Eustis. The definition of an Activity can be found in JBLE I 32-101.
5. Roles and Responsibilities:
  - A. 733 MSG Commander ensures that installation personnel performing pest management operations receive appropriate training, certification, and accreditations.
  - B. The Installation Pest Management Coordinator (IPMC) and the Pest Management Quality Assurance Evaluator (PMQAE) will ensure that all personnel, including contractors, performing pest management operations will be accredited, trained, and certified in the appropriate Environmental Protection Agency (EPA)/Virginia Department of Agriculture and Consumer Services (VDACS) categories.
  - C. DoD Pest Management Personnel, Pest Control Contractors, and all other Pesticide Applicators will ensure that their accreditation, training, and certifications are current for the appropriate EPA/VDACS category of the pest management operations prior to performing the operation.
6. Procedures for DoD personnel:
  - A. IPMC will successfully complete and possess:
    - (1). DoD Certified Pesticide Applicators Course (that includes categories 2 (Forest), 3 (Ornamental & Turf), 5 (Aquatic), 6 (Right-of-Way), 7 (Industrial, Institutional, Structural & Health-related), and 8 (Public Health) to include required refresher training every 3 years.
    - (2). Pest Management Training (Installation Pest Management Coordinator) Course (one time training).
    - (3). Category 11 Aerial Application of Pesticides Course.

- B. The PMQAE will preferably be a DoD Certified Pesticide Applicator and must successfully complete the PMQAE Course.
- C. DoD Pesticide applicators must successfully complete the Certified Pesticide Applicators course.
- D. The IPMC, the PMQAE, and all Certified Pesticide Applicators will notify their supervisor one (1) year prior to the expiration of their certifications and schedule to attend the re-certification course.
- E. Procedure for Contract Personnel:
  - (1). The Contractor must possess a Virginia Pesticide Business License and proof of liability insurance through the Virginia Department of Agriculture and Consumer Services (VDACS).
    - (a). Pesticide Business License must be presented to the IPMC and PMQAE and kept on file prior to any contract bidding, consultation, recommendation, and or pesticide application.
    - (b). Contractor will submit copies of VDACS Pesticide Applicator Certifications of each person performing pest control/pesticide applications on Fort Eustis to the IPMC.
    - (c). Contractor will ensure all personnel assigned to perform pest management operations will possess a valid VDACS Pesticide Certification for the pest management operation assigned.
    - (d). Registered Technicians are NOT approved to perform pesticide applications on Fort Eustis.
  - (2). Contract personnel that provide consult, recommendation, or pesticide application must possess a current and valid VDACS Pesticide Applicator Certification for any VDACS Pesticide Categories that they perform.
    - (a). VDACS Pesticide Applicator Certification must be presented to the IPMC and PMQAE prior to any pesticide applications.
    - (b). Contract personnel must keep VDACS Pesticide Applicator Certification in their possession during all pesticide operations and be willing and able to present it when requested to do so.
  - (3). Contractor and contract personnel must maintain certifications in all VDACS Pesticide Categories by attending and successfully completing recertification course.
  - (4). ONLY Aerial Pesticide Contractors and their designated aerial applicator of pesticide will need to possess Category 11 prior to bidding or applying pesticide from the air.
  - (5). DoD Pest Management Categories and the State of Virginia Pest Management Category equivalents See Table 1).

**Table 1: DoD and VDACS Pest Management Certification Categories**

DoD Category	Virginia State Equivalent and Number
2 Forest	Forest Pest Control (2)
3 Ornamental and Turf	Ornamental Pest Control (3A), Turf Pest Control (3B)
5 Aquatic Plant and Animal	Aquatic Pest Control (5A)
6 Right-of-Way	Right-of-Way Pest Control(6)
7 Industrial, Institutional, Structural and Health-Related	General Pest Control (7A), Vertebrate Pest Control (Excluding Structural Invaders) (7D), Wood Destroying Pest Control (7B)
8 Public Health	Public Health Pest Control (8)
11 Aerial	Aerial Pesticide Application (11)