

## Environmental Management Procedure (EMP) 4.3.3

### Subject: Objectives, Targets, and Programs

1. Purpose and Policy:
  - A. Purpose: This EMP establishes the procedures to implement policy for developing objectives and targets.
  - B. Policy: The Installation will develop objectives, targets, programs, and action plans for all environmental media areas and for all environmental aspects and impacts identified by the Functional Area Team as “significant.” These objectives and targets will ensure continuous improvement to The Installation environmental program consistent with the environmental policy statement.
2. Document Control: This is a controlled document. Controlled documents are updated as required, reviewed at least annually, and re-dated if changed. Any documents to include blank forms appearing in paper form are not controlled and should be checked against the file version prior to use on the:

JBLE – Eustis Environmental website: <http://www.jble.af.mil/Units/Army/Eustis-Enviromental/>
3. References:
  - A. AFI 32-78001 and JBLE-I 32-101, Environmental Management
  - B. EMP Dictionary
  - C. EMP 4.3.3 Tab 1 Environmental Management Programs and Action Plans
4. Scope: This EMP applies to all Activities and personnel, including military, civilians, vendors, suppliers, and contractor personnel who enter JBLE-Eustis. The definition of an Activity can be found in JBLE I 32-101.
5. Environmental Objectives and Targets Procedures.
  - A. The EMS Working Teams will meet a minimum of four times annually. At the beginning of each fiscal year, Working Teams (at the August meeting) will propose, for the CFT approval, objectives and targets for identified significant environmental aspects and impacts.
  - B. The Working Teams may propose new environmental objectives and targets to address selected significant environmental aspects identified for the installation. In determining environmental objectives, the Working Teams will consider:
    - (1). Mission priorities and the ability to enhance and sustain the mission.
    - (2). Installation’s significant environmental aspects and impacts.
    - (3). Installation environmental goals.
    - (4). Applicable legal and other requirements.
    - (5). Linkage to the environmental policy statement.
    - (6). Technological options that are or will be available.
    - (7). Installation strategic planning initiatives.

- (8). Views of interested parties.
  - (9). Ability to control the activities, products, or services involved.
  - (10) Ability to track, monitor, and measure results.
  - (11) Financial, operational, and functional requirements.
- C. The Working Teams will identify at least one target for each objective. Targets will be measurable, achievable, and have a specific timeframe for completion.
- D. All proposed objectives and targets will be coordinated with affected activities prior to submittal to the CFT
- E. Upon approval by the CFT, the objectives and targets will be presented to the Commanders and Directors during a bi-annual Environmental, Safety, and Occupational Health Council (ESOHC) meeting or other forum (including electronic).
- F. Changes to objectives and targets may be recommended by the CFT, 733 MSG/CC, Chief, CED/CEIE, or by objective/action owner's management.
- G. Changes to objectives and targets will be reviewed and approved by the ESOHC.
- H. Progress in achieving objectives and meeting targets will be reviewed at CFT/ ESOHC EMS Management Reviews.
- I. Environmental objectives and targets will be reviewed annually and revised, if needed, in accordance with EMP 4.3.1 Tab 1.
- J. Environmental Program Managers will propose, for CFT approval annual objectives and targets for important environmental aspects and impacts not addressed by the Working Teams. In determining environmental objectives, the Program Managers will consider:
- (1). Mission priorities and the ability to enhance and sustain the mission.
  - (2). Installation environmental goals.
  - (3). Applicable legal and other requirements (e.g. DOD Measures of Merit).
  - (4). Linkage to the environmental policy statement.
  - (5). Technological options that are or will be available.
  - (6). Installation strategic planning initiatives.
  - (7). Views of interested parties.
  - (8). Ability to control the activities, products, or services involved.
  - (9). Ability to track, monitor and measure results.
  - (10). Financial, operational, and functional requirements.
- K. Program Managers will identify at least one target for each objective. Targets will be measurable, achievable, and have a specific timeframe for completion.

- L. Upon approval by the CFT the objectives and targets will be presented to the Commanders and Directors during a bi-annual ESOHC meeting or other forum (including electronic).
- M. Progress in achieving objectives and meeting targets will be reviewed at EMS Management Reviews, i.e., ESOHC.
- N. Environmental objectives and targets will be reviewed annually and revised as needed.
- O. Records of the final approved objectives and targets will be maintained electronically, so they are readily available to the Working Teams and Media Managers. The information is documented on Objective and Target Performance Records (OTPRs), which are available on the CED intranet.